

Research Committee - Terms of Reference

Roles and Responsibilities

In partnership with SRPC staff, the Research Committee is responsible for:

- acting as a liaison between the SRPC, SRPC members, and other medical organizations regarding rural research.
- assisting SRPC staff with questions and concerns raised by members regarding rural research.
- reviewing and periodically updating SRPC website material and communications to members.
- review and approve the submissions for the rural research poster session at Rural & Remote.

Chair of the Research Committee

The Chair is a 3-year term, renewable one.

The Chair will be responsible for:

- scheduling and chairing committee meetings.
- attending SRPC Spring and Fall Council meetings.
- providing a written report to Council on activities of the committee.

Committee Membership

The committee shall consist of SRPC members and one SRPC staff member. Residents and medical students are welcome to join. Membership will be kept to approximately 10 or less people. Membership on the committee is a three-year term. Each committee member should send in a photo and provide their practice location for posting on the committee website.

Meetings

Meetings will be at least quarterly, with likely an extra 1-2 meetings around the annual Rural and Remote conference. There will often be the need for email communications in between formal meetings. Attendance at approximately two-thirds of meetings is compulsory to committee membership.